

AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: 04/03/24

Meeting Date: 04/22/24

Submitted By: Steve Watson

Department: County Auditor

Signature of Elected Official/Department Head:



Court Decision:
This section to be completed by County Judge's Office



April 22, 2024

Description:

Acknowledge and Approve the Audit Report for FY24 Q1 Hamm Creek Park

(May attach additional sheets if necessary)

Person to Present: Steve Watson

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) PUBLIC CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: N/A minutes

Session Requested: (check one)

Action Item Consent Workshop Executive Other _____

Check All Departments That Have Been Notified:

- County Attorney IT Purchasing Auditor
 Personnel Public Works Facilities Management

Other Department/Official (list) Commissioner Precinct One

**Please List All External Persons Who Need a Copy of Signed Documents
In Your Submission Email**



JOHNSON COUNTY AUDITOR
JOHNSON COUNTY COURTHOUSE
#2 N. MAIN
CLEBURNE, TEXAS 76033
Telephone (817) 556-6305 ~ Fax (817) 556-6075

Steven E. Watson
County Auditor

Jennifer R. Lyon
First Assistant County Auditor

February 28, 2024

The Honorable Rick Bailey
Commissioner Precinct One
Johnson County
3400 FM 1434
Cleburne, Texas 76033

RE: Auditor's Report – FY24 Q1 Hamm Creek Park

Dear Commissioner Bailey,

Summary

In accordance with Chapter 115 of the Local Government Code, on January 12th, 2024 we completed the regular quarterly audit procedures for Hamm Creek Park for the time period October-December 2023.

Background

Hamm Creek Park is responsible for the care and safekeeping of the park and its records for Johnson County. The staff manages and maintains the records for all park fees, distributing park passes for the day, weekend, or annual use. There are RV hookups, tent spaces and day recreation areas with picnic shelters, playgrounds, clean restrooms and other amenities available.

Scope

Our review was limited to the examination of the Park's bank statements, and supporting documents for this period.

Objective

To accomplish this audit, we examined the collateral documents and ensured they were current, met statutory minimums, and were properly recorded. We verified funds collected on the Innoprise report matched the monthly receipt log of fees received for all corresponding passes.

Findings

There were no exceptions that would lead us to conclude that the balances and collections of the office for this period were not, in all material respects, appropriately charged, remitted and reported.

Thank you and your staff for your courtesy and cooperation shown during this audit.

Sincerely,



Steve Watson
Johnson County Auditor

cc: Sherron Beard, Internal Auditor
cc: Kathy Rice, Audit Manager

FW: Approval needed - Hamm Creek Pk

Steven Watson <swatson@johnsoncountytexas.org>

Tue 02-Apr-24 3:43 PM

To: Kathy Rice <krice@johnsoncountytexas.org>

SW

From: Rick Bailey <rickb@johnsoncountytexas.org>

Sent: Tuesday, April 2, 2024 3:17 PM

To: Steven Watson <swatson@johnsoncountytexas.org>

Subject: Re: Approval needed - Hamm Creek Pk

Looks good to me. Thank you sir.

Rick Bailey

From: Steven Watson <swatson@johnsoncountytexas.org>

Sent: Tuesday, April 2, 2024 10:55 AM

To: Rick Bailey <rickb@johnsoncountytexas.org>

Cc: Kathy Rice <krice@johnsoncountytexas.org>

Subject: FW: Approval needed - Hamm Creek Pk

Commissioner Bailey,

Attached is a draft of the most to recent review of Hamm Creek Park. Please review and offer any comments for commissioners court record.

SW

From: Kathy Rice <krice@johnsoncountytexas.org>

Sent: Thursday, March 7, 2024 7:44 AM

To: Steven Watson <swatson@johnsoncountytexas.org>

Cc: Sherron A. Beard <Sherron@johnsoncountytexas.org>

Subject: Approval needed - Hamm Creek Pk

Steve,

Attached is the Draft Letter for this audit.
Please forward for approval.

Thank you,

Kathy Rice

Audit Manager

Johnson County Auditor's Office

817-556-6953 x1618

KRice@JohnsonCountyTX.org